

## **COVID-19: Lifeworks Mandatory Entrance Protocol**

### **ALL STAFF MUST DO THE FOLLOWING UPON ENTRANCE TO A LIFEWORKS FACILITY:**

- 1. Immediately locate the closest handwashing location. Wash and dry hands thoroughly – see *Handwashing Guidelines next to all facility handwashing areas***
- 2. Use pen provided to sign into Staff Log**
- 3. After sign-in to Staff Log, wipe down the pen used with an Antibacterial Wipe**

### **\*\*IF ANY OF THE FOLLOWING APPLY TO YOU:**

1. Fever (Higher than 100.3 degrees) WITH new respiratory symptoms such as cough, shortness of breath, or sore throat
2. Recent travel to a [COVID-19-affected area](#) (outside of U.S) in the past 14 days
3. Close contact with a person (live with or are within 6 ft. of for over 15 minutes) diagnosed with COVID-19 in the past 14 days
4. A diagnosis of COVID-19 or told by a healthcare provider that you may have COVID-19

**STOP: Do not continue past the entrance and notify the Residential Director On-call for further instruction**